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Department of Labour

CRITERIA FOR REGISTRATION AS ASBESTOS CONTRACTOR

Chief Directorate of Occupational Health and Safety

NO: OHC 3

1. **BACKGROUND**

In terms of the Asbestos Regulations, any person who intends to carry out demolishing of asbestos work must be a Registered Asbestos Contractor before commencing with demolition work.

“Registered Asbestos Contractor” means a mandatory or employer conducting demolition of asbestos work, who is registered with the chief inspector.

Demolition work includes demolition, alteration, stripping, removing, repair, gleaning of spilt asbestos, or high-pressure water jetting of any structure containing asbestos lagging or insulation, but does not include work performed on asbestos cement sheeting and related products and asbestos cement products that form part of the structure of a workplace, building, plant or premises.

2. **COMPANY/ ORGANIZATION DETAILS**

- (a) Name of organization;
- (b) Name of CEO, MD, Member or Trustee;
- (c) Name of responsible person;
- (d) Physical and postal address;
- (e) Contact person;
- (f) Telephone number;
- (g) Fax number;
- (h) E-mail address;
- (i) Company registration number; and
- (j) VAT registration number.

3. **OTHER LEGISLATIVE REQUIREMENTS**

Submit proof of the following:

- (a) The Unemployment Insurance Fund

- Registration; and
 - Payments for the last six months.
- (b) The Compensation Fund
- Registration; and
 - Letter of “good standing”.
- (c) South African Revenue Services
- Tax clearance certificate.
- (d) Skills Development Act
- Contribution to skills fund.

NB!! Only certified copies will be accepted.

4. PERSONNEL

Organogram of the company/organization and Asbestos Team

- (a) The organogram should depict the members of the team that will be carrying out the demolition, each individual’s responsibilities in terms of the Occupational Health & Safety Act (85 of 1993) as well as any other relevant responsibilities they may have relating to demolition work.
- (b) Copies of the appointments in terms of the Occupational Health and Safety Act containing clearly stipulated duties of the appointees and the period for which the appointment is valid.
- (c) The appointment/designation should include the following:
- First Aider;
 - Health and Safety Representatives (irrespective of the number of workforce);
 - Construction Supervisor;

- Competent person in term of General Machinery Regulation 2(1); etc
- (d) The organogram should also indicate the level of involvement of Approved Inspection Authority.

NB!! The persons appointed/designated in terms of the Act must be fully trained and informed of their responsibilities and authorities. They must be knowledgeable of the subject of Asbestos and the regulations. They should acknowledge that they were fully trained and informed of the hazards, responsibilities and authorities.

5. **EDUCATION, TRAINING & EXPERIENCE**

- (a) The applicable qualifications and proof of experience of the supervisor appointed to supervise the demolition work must be submitted together with his appointment letter. The information provided must clearly demonstrate the supervisor's competence to deal with asbestos and supervise the demolition work.
- (b) Details of contactable references must be submitted to support claims of experience.
- (c) A schedule showing the scope of training for new and existing staff must be submitted and the applicant's training programme will be filed at the Department of Labour's provincial offices for review by inspectors when conducting inspections. This is important to ensure that workers are trained continuously and that contractors commit themselves to achieving their training objectives.
- (d) Proof of knowledge and experience of the person providing training as contemplated in regulation 5(4) must be submitted.

6. **EQUIPMENT**

A schedule of the type of equipment that will be used giving the following information and confirmation must be submitted:

(a) Personal protective equipmentRespiratory Protective Equipment

- Type of the respiratory protective equipment. (Brand and model)
- Approved by CI/ homologated by SABS;
- Approved for protection against asbestos fibres.
Scope of approval for respiratory protection against asbestos fibres having a time weighted average exposure limit not less than 0,2 mg/m³; and
- Limitations.

Personal protective clothing

Protective clothing provided i.e. safety helmets, steel toe-capped protective footwear, eye/face protection suitable one-piece plastic overalls complete with elasticized cuffs and trouser bottoms and hoods with draw string around the face.

(b) Equipment to be used for demolition

- Vacuum cleaner capacity and efficiency;
- Tools to be used ;
- Injection system; and
- Other tools and equipment.

7. DISPOSAL METHODS

- (a) Disposal method to be used; and
- (b) Control measures to prevent contamination of the environment with asbestos waste

8. **SCOPE OF APPLICATION**

The applicant should also specify the scope of work that will be covered by the contractor.

9. **TERMS AND CONDITIONS FOR REGISTRATION**

Please note that the Department of Labour reserves the right not to register any person or contractor who does not fully meet the above requirement whether in part or in whole.

The Department of Labour also reserves the right to withdraw the registration if it is discovered that the Registered Asbestos Contractor does not comply with the Occupational Health and safety Act(Act 85 of 1993) and these requirement for registration.

A request for registration should be submitted, posted or faxed to the Department of Labour for attention the Chief Inspector at the following details:

Postal Address	Private Bag X 117 PRETORIA
Physical Address	215 Schoeman Street PRETORIA
Fax	012-309 4763/4082

Failure to comply with any of the requirement and conditions as set above will result in the registration been turned down.